



Landmarks Illinois Most Endangered Program Intern

Dates: January 2024 – May 2024

Hours: 200

Pay: \$15 per hour (total of \$3,000)

Location: Hybrid preferred. Fully remote considered for the right candidate.

This paid internship will provide the intern with the opportunity to support Landmarks Illinois' annual [Most Endangered Historic Places in Illinois](#). Most Endangered lists are a common and valuable historic preservation advocacy tool; this position will allow the intern to develop a set of skills transferable to a variety of preservation organizations. The intern will work closely with Advocacy and Communications staff to prepare for the announcement of the 2024 list in late spring.

Specifically, the intern will have the opportunity to develop an understanding of:

- Most Endangered lists as a preservation advocacy tool
- The role of communications in supporting preservation advocacy strategies

Qualifications:

- Graduate student in historic preservation, public history, urban planning or adjacent field
- Demonstrated ability to write for a general audience
- Comfortable communicating professionally via phone and email with coworkers and external partners
- Time-management skills and ability to achieve goals under supervision
- Strong organizational skills and attention to detail

Responsibilities include:

- Review nominations for 2023 Most Endangered Historic Places list
- Research/due diligence on nominated places. Liaise with nominators as needed
- Assist advocacy staff to refine the list of places
- Develop presentations for Landmarks Illinois Executive Committee to assist with approval of the final list
- Help develop copy for each site
- Support collection of information and materials needed prior to announcement date in May 2024

To apply, send a resume, cover letter, and one-page writing sample to careers@landmarks.org by November 17, 2023.