

Sheet Metal Project Manager / Estimator

Description:

We are looking for a Sheet Metal Project Manager to estimate, design and manage sheet metal projects. These projects range from architectural metal details and cornice work, roofing trim, engineered wall systems and metal roofing. The ideal candidate should be well organized, detail oriented, possess a strong work ethic and be as comfortable working in the field as the office. This person will spend their time working with the customer as well as the tradespeople.

Operations:

- Perform daily onsite management of jobs and lead the contractor teams
- Follow company approved processes and procedures
- Complete estimates and proposals for bids in an efficient manner
- Coordinate and delegate daily tasks to the Foreman
- Provide leadership with a weekly status on project completion
- Provide leadership with a weekly status on additional business opportunities

Sales & Account Management:

- Develop and maintain strong relationships with smaller "B" and bigger "C" accounts and identify prospects for "A" accounts
- Understand customer needs and identify opportunities for additional project work

Technical Skills & Experience:

- Proficient in Microsoft Office Suite
- Project management methodologies
- Proficient in estimating process
- 5+ years of construction and or restoration experience.
- Blueprint and CAD proficient.

Key Performance Indicators:

- Revenue generated from accounts and/or business influenced (\$1,500,000)
- Number of projects completed on time
- Number of projects completed under budget
- Cumulative gross profit for all jobs managed

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President

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