



PRESERVATION EASEMENT REQUEST FOR ALTERATION FORM

PROPERTY

Address: _____
City: _____, IL _____

OWNER

Owner: _____
Address (if different than subject property): _____
Daytime Phone: _____ Email: _____
Signature: _____

ARCHITECT/ENGINEER

Name: _____
Company: _____
Address: _____
Daytime Phone: _____ Email: _____

CONTRACTOR

Name: _____
Company: _____
Address: _____
Daytime Phone: _____ Email: _____

SCOPE OF WORK

Please provide a detailed description of the proposed work.

Landmarks Illinois uses the Secretary of the Interior's Standards for Rehabilitation when reviewing proposed alterations to easement properties. It is recommended that the applicant review the Standards prior to submitting this form at: www.nps.gov/tps/standards/four-treatments/treatment-rehabilitation.htm.

SUBMITTAL

Email this form with supporting documents to sgermann@landmarks.org.

- Scope of work
- Sketches and/or architectural drawings, including elevations, site plans, and floor plans as appropriate
- Specifications of all proposed materials
- Documentation regarding the historic or original condition of the building if available
- Photographs of the existing conditions
- Historic Photographs if available

Whenever possible, email supporting documents in .pdf format and photos in .jpeg digital format.

Proposed alterations are reviewed by Landmarks Illinois' Easement Committee at their monthly meeting. No work may be initiated prior to receiving the written approval from Landmarks Illinois. Approval by Landmarks Illinois does not relieve the owner of responsibility to obtain all necessary building permits and /or approvals from all applicable local government agencies.

LANDMARKS ILLINOIS USE ONLY

Decision: _____ Reviewed by: _____ Decision Date: _____